

# Courtroom Technologies



Northern Division  
United States District Court  
101 W. Lombard Street  
Baltimore, MD 21201  
410-962-2600



Southern Division  
United States District Court  
6500 Cherrywood Lane  
Greenbelt, MD 20770  
301-344-0660

## ***Reservations and Training***

To reserve an electronic evidence presentation system or schedule training for the courts available technologies, please contact District Court Help Desk @ (410)962-4058 in Baltimore, (301) 344-3122 in Greenbelt.

MDDml\_information\_technology@mdd.uscourts.gov

## ***Attorney Conference Room and Lounge***

- DSL and Modem lines
- Office equipment (fax machine, copier, printer)
- Information is available at the Case Processing/Records counter located in the Clerks Office.

visit us on the web at [www.mdd.uscourts.gov](http://www.mdd.uscourts.gov)

## **Electronic Evidence Presentation Systems**

### **Baltimore:**

- Three portable presentation systems
- Two built-in presentation systems  
*Courtrooms 7A and 7D*

### **Greenbelt:**

- Two portable presentation systems
- One built-in presentation system in  
*Courtroom 2A*

## **Portable and built-in systems**

### **offer similar features:**

- Multiple Monitor Display
- Computer input for PC-based presentations
- Video Cassette playback
- Document Camera
  - On Screen Annotation
  - Color Video Printer
- Audio System Integration

## **Court priorities and guidelines when reserving electronic evidence presentation systems:**

- The systems are available for use in civil and criminal cases and must be approved by chambers, prior to your request to the IT Department.
- **Systems should be reserved at least one month in advance of trial.**
- **Information Required:**
  - \* Name of Attorney
  - \* Name of Firm
  - \* Address/Phone No.
  - \* Name of Judge
  - \* Case Name and Number
  - \* Date of Trial
  - \* Length of Trial

### **Priority will be given to:**

- \* Cases longer than four days
- \* Cases in which many documents are involved
- \* Cases in which counsel has requested a system at least one month in advance of trial

When conflicts arise, use of a system will be determined on a case by case basis.

## **Electronic Whiteboards**

- Two available writing surfaces
- Ability to produce hard copy of handwritten charts and notes
- Ability to produce electronic copy (*advance notice required*) of handwritten charts and notes
- Erasable writing surface

## **TV and VCR Combinations**

### **Video Conferencing**

*(limited availability)*

- ISDN connections with speeds up to 512 bits per second
- Multi-point configurations

## **Wireless Assisted Listening Devices**

### **Wireless Headsets for Bench Conferences**

### **Wireless Microphones**